

**Name of meeting:** Corporate Governance and Audit Committee

**Date:** Friday 5 July 2019

**Title of report:** Members Allowance Independent Review Panel - Locality Lead Role

**Purpose of report**

To agree the submission of the recommended Locality Lead Member Allowance, as recommended by the Members Allowance Independent Review Panel, to Council

<b>Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?</b>	No
<b>Key Decision - Is it in the <a href="#">Council's Forward Plan (key decisions and private reports?)</a></b>	Not applicable
<b>The Decision - Is it eligible for call in by Scrutiny?</b>	Not applicable
<b>Date signed off by <u>Strategic Director</u> &amp; name</b>	Rachel Spencer Henshall – 26 June 2019
<b>Is it also signed off by the Service Director (Finance)?</b>	Eamon Croston -
<b>Is it also signed off by the Service Director for Legal Governance and Commissioning?</b>	Julie Muscroft – 27 June 2019
<b>Cabinet member <a href="#">portfolio</a></b>	Councillor Shabir Pandor, Leader of the Council

**Electoral wards affected:** All

**Ward councillors consulted:** Not applicable

**Public or private:** Public

## 1. **Summary**

In the context of the council's strategic approach to Place Based Working approval was given to the establishment of the role of Locality Lead Councillor at the Annual Meeting of Council held on 22 May 2019. It was also agreed that the allowance payable in relation to this role be referred to the Members Allowances Independent Review Panel.

The attached role profile will be considered at a meeting of the Members Allowances Independent Review Panel on 5 July 2019, who will recommend a level of remuneration for the Locality Lead Role for consideration and approval at a meeting of the Council. The Corporate Governance and Audit Committee are asked to approve the submission of the recommended remuneration for the role to the meeting of Council on Wednesday 17 July 2019.

## 2. **Information required to take a decision**

In recognition of the importance of elected councillor leadership at a locality level the Council have agreed to the establishment of seven Locality Lead Members who will provide leadership, working with the Cabinet Lead Member, for the introduction of the Place Partnership proposal as agreed at the Annual Meeting of Council, for each of following areas:

- Batley, Birstall and Birkenshaw;
- Spenn Valley;
- Dewsbury;
- Huddersfield North;
- Huddersfield Central;
- Huddersfield Rural;
- Colne Valley

The role has been established so that Locality Leads can begin to take on new responsibilities and collectively work with officers to progress locality working in more detail.

In establishing the role the Annual Meeting agreed that the allowance payable in relation to this role be referred to the Members Allowances Independent Review Panel following the redraft of a role profile as attached. The Locality Lead Members have had an opportunity to collectively comment on the content of the role profile.

Subsequent to their appointment, the seven Locality Lead Members have begun to work together to develop a shared approach to undertaking their role and have specifically begun to look at the thematic priorities of mental health and domestic abuse.

The Members Allowances Independent Review Panel will meet on 5 July 2019, the day of this meeting of the Corporate Governance and Audit Committee and the Committee are therefore recommended to approve the submission of the Independent Review Panel's recommended level of remuneration for the role to the meeting of Council on 17 July 2019 for consideration.

If the outcome of the Members Allowances Independent Review Panel is available prior to the meeting of Corporate Governance and Audit Committee this will be reported verbally at the meeting.

### 3. **Implications for the Council**

- 3.1 **Working with People** – Locality working, and our wider approach to place-based working, is wholly predicated on working outwards from communities with a strong focus on genuine engagement and dialogue. The Locality Lead Member role should be seen within this context.
- 3.2 **Working with Partners** – Locality working is being developed in a way that recognises the need for certain issues to be discussed and addressed at a locality level. They are of the type e.g. mental health that demand wider partnership dialogue, co-production and solutions. Partnership working will be at the heart of our developing approach to locality working and the role of the Locality Lead Member is essential to facilitate Councillor Leadership in securing a partnership approach that best meets the needs of individual localities.
- 3.3 **Place Based Working** – Locality working is an important part of our developing approach to place based working.
- 3.4 **Improving outcomes for children** – Locality working will inevitably incorporate the consideration, discussion and progression of issues that will improve outcomes for children within those seven localities.
- 3.5 **Other (eg Legal/Financial or Human Resources)** – The Members Allowances Independent Review Panel will consider the proposed role in the context of the wider Allowances Scheme at its meeting on 5 July 2019.

### 4. **Consultees and their opinions**

The Members Allowances Independent Review Panel will consider and determine a recommended remuneration for the role of the Locality Lead Member based on the role profile attached to the report. The role profile had been developed by the Head of Democracy and consultation on its content has taken place with:

The Cabinet Portfolio Holder for Housing and Democracy  
The Locality Lead Members  
The Strategic Director for Corporate Strategy, Commissioning and Public Health

### 5. **Next steps and timelines**

Locality Lead Members have begun their work following their appointment at the Annual Meeting on 22 May 2019 and, subject to confirmation of the Corporate Governance and Audit Committee, the remuneration for the role, as recommended by the Members Allowances Independent Review Panel, will be considered at the meeting of Council on 17 July 2019.

### 6. **Officer recommendations and reasons**

That Corporate Governance and Audit Committee agree to the submission of the remuneration level for the role of Locality Lead Member, as recommended by the Members Allowances Independent Review Panel at its meeting on 5 July 2019, to Council on 17 July 2019.

### 7. **Cabinet portfolio holder's recommendations**

That the officer recommendations be approved.

8. **Contact officer**

Richard Farnhill, Council Business Manager  
[Carl.whistlecraft@kirklees.gov.uk](mailto:Carl.whistlecraft@kirklees.gov.uk)

9. **Background Papers and History of Decisions**

Reports to the meetings of Corporate Governance and Audit Committee (17 May 2019) and the Annual Meeting (22 May 2019) on the establishment of the role of Locality Lead Member.

Report to the Annual Meeting on 22 May 2019 on Ward and Place Partnerships.

10. **Service Director responsible**

Rachel Spencer Henshall, Strategic Director for Corporate Strategy, Commissioning and Public Health

# Place Partnership Lead Councillor

## **Leading, Representing and Working Together**

A Kirklees Place Partnership Lead Councillor will work with the designated Cabinet Lead Member to develop and implement Place Based Working within a geographical area using a topic or theme based approach. They will:

- Provide leadership at a locality level to facilitate the involvement of communities, councillors, officers and partners;
- Commission intelligence and insight to facilitate the identification of topics that are a priority for the respective locality in the context of the 7 shared outcomes:
  - Best start;
  - Well;
  - Independent;
  - Aspire and achieve;
  - Sustainable economy;
  - Safe and cohesive;
  - Clean and green
- Identify, support and build community capacity;
- Refine existing, and develop new, approaches to citizen engagement;
- Ensure that locality stakeholders, community organisations are involved in such engagement;
- Develop and maintain effective working relationships with partners;
- Facilitate partnership working with other agencies (e.g. health, police etc) in the context of citizen engagement activity and responding to the outcomes of such work;
- Oversee service delivery;
- Monitor progress against agreed actions and evaluate success and impact;
- Communicate and promote the work carried out in the locality.

# Place Partnership Lead Councillor

## Governance and Decision Making

A Kirklees Place Partnership Lead Councillor will:

- Have responsibility for, and provide a lead on, the initiation and development of the approach within each locality.
- Ensure that the work taking place in the locality for which they are responsible is reported into the relevant council and partnership governance structures;
- Consider and have regard to professional officer advice when taking decisions.
- Work proactively and constructively with ward councillors within the respective locality.
- Attend Overview and Scrutiny Committee and Scrutiny Panels to discuss the work for which they are responsible (as appropriate)